



***Town of Discovery Bay
A California Community Services District
"Friday Letter"
To the Board of Directors
JANUARY 30, 2015***

From: Rick Howard, General Manager

General Manager/Administration:

- ✓ Super Bowl XLIX is Sunday afternoon from Glendale, AZ. As a USC grad, I'm pulling for Pete's team. Enjoy the game, and may your chosen team win!
- ✓ Reminder, tomorrow's Board Workshop is scheduled to begin at 9:00 am. There are a number of items to discuss, with a few of them critical as we move the District forward.
- ✓ The auditors wrapped up their on-site field work and their overall examination of our financial systems and procedures. They are trying to have the FY 2013-14 draft and final audit to the Board earlier than normal this year, and are shooting for March. Early indications are that they were very pleased with the progress made in the past fiscal year, making this audit relatively smooth.
- ✓ On Wednesday morning, I participated in a Career Day at Excelsior Middle School. I was providing information on careers in the public sector. I was impressed with the kids and many of their career aspirations!
- ✓ We have a number of new hires to introduce. Their names, start dates, and program function are as follows:

Shanae Armstrong – Parks & Landscape/Maintenance Worker I (PST) Start 1/27

Sheredan Hart – Parks & Landscape/Maintenance Worker I Start 2/2

Marcos Hernandez – Parks & Landscape/Maintenance Worker II Start 2/2

Jeffrey Summers – Water & Wastewater/Maintenance Worker II Start 2/9

Shanae, Sheredan and Marcos will be supporting the Parks and Landscape functions, while Jeffery will be filling a vacant maintenance position on the water and wastewater side of the house.

We'll get them all around and introduced sometime soon.

- ✓ Also, a number of employees have recently celebrated anniversaries with the District. Congratulations go out to:

- Fairin Perez, who celebrated her 5th anniversary on December 17th.
- Dan Meewis, who celebrated his 1st Anniversary on January 2nd.
- Monica Rollins, who celebrated her 1st anniversary on January 20th.
- Carol McCool will celebrate her 4th anniversary on February 1st.
- Willow Ford will celebrate her 2nd anniversary on February 4th.

Water and Wastewater Service

- ✓ The secondary improvements project continues, with the rotors being delivered recently. The project remains on schedule for a summer 2015. See photo, below:



- ✓ Well 7 is ongoing, and electrical work is currently taking place. The tie-in to the main transmission line will also be taking place sometime in the next couple of weeks. I'll keep you posted.

Parks, Landscape and Recreation Services

- ✓ We are happy to report that the goal of raising the necessary funds to complete the leash free dog park has been reached. To date, we have raised over \$5,300 in donations!
- ✓ The pool renovation project is underway. As seen in the pictures below, there is a significant effort taking place. The work is anticipated to be completed in mid-February.



- ✓ As you are aware, we transition from contract to in-house maintenance services for the parks and landscape program system wide beginning Monday, February 2nd. As noted above, our new staff will be joining us next week and we welcome them to the team!

Important Dates

Upcoming important dates are as follows:

- Board Workshop, Saturday January 31, 2015 – District Office, 9:00 a.m.
- CSD Regular Board Meeting – Wednesday, February 4, 2015 at 7:00 p.m.